Associate Degree Registered Nursing Program
Nursing Process & Practice in the Care of the Adult
Client III
Course Syllabus Fall 2019
Nursing 345

Nursing Instructor: Nobeyba J. Ortega RN, MSN ACNS-BC
Los Angeles Harbor College promotes access and student success through associate and transfer degrees, certificates, economic and workforce development, and basic skills instruction. Our educational programs and support services meet the needs of diverse communities as measured by campus institutional learning outcomes.

Los Angeles Harbor College Nursing Program  Mission Statement

The mission of the Los Angeles Harbor College Associate Degree Nursing Program is to educate and prepare a diverse body of students to obtain the necessary knowledge, skills, and attitudes to continuously improve the safety and quality of their individual performance and of the healthcare system. The nursing program values accountability, commitment, student diversity, personal and program integrity, life - long learning, professionalism, and high academic standards with preparation for a seamless transfer in to university degree programs. The nursing program fosters a supportive learning environment for student success.

- written by faculty 2008; revised 2015
Course Title: **Nursing 345 – Nursing Process & Practice in the Care of the Adult Client III**

Faculty Contact Information:  
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(310) 961-7980 – texting welcome

**Course Description:** This modularized course provides theoretical knowledge correlated with clinical experience in the care of complex adult medical-surgical patients with cardio-pulmonary and multi-system insufficiencies. The Roy Adaptation Model and Nursing Process are used to plan and implement care. Clinical experiences utilize telemetry, critical care units, and the simulation laboratory at designated clinical facilities. Theory content from previous nursing courses and required cognates are synthesized. This course consists of four (4) study units. Concurrent enrollment and participation in Nursing 318 is highly encouraged.

**Unit I- Concepts: Airway, Oxygenation, Ventilation (ABC=airway, breathing, and circulation)**  
This unit applies concepts acquired in previous required nursing and prerequisite courses to clients requiring airway support. Maintaining an adequate airway, ensuring adequate ventilation and oxygenation are essential for all clients. Included in this unit is a review of respiratory diagnostic studies, pulmonary physical assessment, oxygen delivery methods, airway management, mechanical ventilation, acid-base balance and compensation, delirium, levels of sedation, medications, and spiritual and cultural issues related to end of life issues

**Unit II-Concepts: Circulation, Perfusion, Pressure: (CAB=Circulation, airway, breathing)**  
This unit applies concepts acquired in previous required nursing and prerequisite courses to advanced cardiovascular concepts. Included in this unit is a review of cardiac diagnostic studies, cardiac assessment and nursing intervention to maintain adequate cardiac circulation and electrical conduction. Emphasis is given to basic electrocardiogram interpretation, cardiac devices and electrical therapies, care of the client requiring hemodynamic monitoring, titration of vasoactive medications , and critical care math calculation.

**Unit III- Concepts: Circulation, Oxygenation, Perfusion, Pressure (CAB and ABC)**  
This unit continues with the application process from the previous units and focuses on the care of the critically/ acutely ill patient with various cardiovascular alterations, inflammatory process, and shock. Emphasis is given to the nursing intervention of cardiac drugs, cardiac standards, and shock protocols.

**Unit IV- Concepts: Oxygenation, Ventilation to Perfusion (ABC=airway, breathing, and circulation)**  
This unit continues the application process from previous units and focuses on the care of the acutely/critically ill patient with complex respiratory alterations. This unit includes various progressive irreversible respiratory alterations. Emphasis is given to nursing interventions of respiratory drugs, respiratory standards, and airway protocols.
Credit/Contact Hours:  This three (3)-unit course has five (5) hours of lecture and eighty-one (81) clinic hours per course (13.5/week) (includes six hours in the simulation lab).

Class schedule
Lecture:  Monday 1010-1215
         Tuesday 0900-1140

Lab:     Monday 0750-1005 (N318)
         Tuesday 1140-1210
         Thursday 0600-1930 (Clinic)

Simulation: TBA 6 hours (see schedule)

Transferability:  CSU

Prerequisites:
For generic students: a grade of C or better in first, second and third semester Nursing Courses and required general education courses.

For LVN to RN students: admission to the registered nursing program and successful completion of the third semester or by special admission by the Admission Committee/Nursing Suspension and Readmission Committee. Transfer students must meet eligibility requirements as determined by the Admission Committee/Nursing Suspension and Readmission Committee. All students must demonstrate safe, correct and competent performance of clinical skills taught in all previous courses. Students are required to review and to be knowledgeable of communication theory and techniques.

“LVN 30-unit option”: Admission to Nursing Program and completion of Nursing 339 with a grade of “C” or better
“LVN Advanced Placement”: As above and completion of required 2nd and/or 3rd semester nursing program courses and cognates and Sociology 1 or Anthropology 102 with grades of “C” or better.

Student Learning Outcomes /Competencies (third learner level):
At this level, which comprises courses in the third and fourth semesters of the nursing program, students are expected to continue to apply and adapt medical-surgical nursing concepts to patients across the lifespan in a variety of acute care-based health care settings, modify plans of care, and make decisions for patients in a variety of developmental stages on the basis of general guidelines of principles derived from previous experiences; organize and prioritize nursing interventions with supervision; and use appropriate resources to assist in solving patient problems. The student can adapt basic skills to different age groups and develop new skills applying guidelines that are based on cues from experts. They attempt to correlate and build on medical surgical theory and practice.
1. **Incorporate** the nursing process using the Roy Adaptation Model in caring for acutely/critically ill patients.
2. **Integrates** professional behaviors or nursing practice
3. **Demonstrate** clinical decision making that is accurate and safe.
4. **Provide** safe, patient-centered care
5. **Function** effectively within nursing and inter-professional teams utilizing effective communication strategies
6. **Incorporate** evidence-based practices, which support clinical reasoning.
7. **Identify** areas for improvement in quality and safety of health care systems.
8. **Utilize** technology to research patient information & communicate with inter-professional teams.

**Course Outcomes/Competencies:**

At the end of this course, with appropriate study and practice in the classroom and clinical experience, the fourth semester student nurse will be able to assess, analyze and contribute to the safe medical and psychosocial needs of the cardiopulmonary patient in the cardiac, emergency, or critical care setting. The student will focus on the patient as a whole while meeting nursing needs in the physiological mode, as well as therapeutic and referral needs in the self-concept, role function and interdependence modes. Refer to the list of Student Learning Outcomes (1-8) listed above that will be identified and matched to it related course outcome at the end of each competency in parentheses.

The nursing student will be able to:
1. Incorporate advanced assessment data to formulate plan of care for acutely/critically ill patients. (1)
2. Integrates Code of Ethics, Standards of Practice, and policies of college, nursing program and clinical agencies (2)
3. Advocates for patients and families (2)
4. Integrate critical thinking abilities and the evidence-based practices in the classroom and clinical settings in providing care to the patient with complex and multi-system needs. (3,6)
5. Adheres to NPSG and other safety guidelines (4)
6. Performs nursing skills safely (4)
7. Safely integrate interventions to include advanced skills. (4)
8. Implement pain management interventions for acutely/critically ill patients (4)
9. Create caring interventions that assist patients in meeting their bio-psycho-social needs across the lifespan and in various developmental stages. (4)
10. Synthesize knowledge of cultural differences as it relates to caring for the acutely/critically ill patient with complex and multi-system needs. (4)
11. Assess and develop strategies to meet the educational needs of patient and family (4)
12. Function as part of an interdisciplinary team to deliver patient-centered care in the current acute care health environment. (5)
13. Explains areas for improvement in care of assigned patients in health care setting (7)
14. Integrate information technology into data research and charting and documentation(8)
15. Evaluate validity and reliability of information obtained from web-based sources. (8)
16. Maintains patient confidentiality and security of all health record (8)
17. Provide individualized care to patients requiring artificial airways, mechanical ventilation, EKG monitoring, ABG monitoring, hemodynamic monitoring, conscious sedation monitoring, chest tubes, pacemakers, and vasoactive medications. (1,3,4)
18. Integrate therapeutic communication concepts and demonstrate the ability to establish therapeutic communication with patients and the interdisciplinary team. (5,8)
   a. Utilize SBAR in clinical setting.
   b. Incorporate data for safe patient hand-off.
19. Demonstrate the ability to safely integrate therapeutic interventions for the patient with complex and multi-system problems to include previous level skills and: (1,3,4,6)
   a. Physical assessments of cardiopulmonary system.
   b. Vasoactive Drugs and intravenous push medications (with direct RN supervision).
   c. Advanced medication calculation: mcg/kg/min; mcg/min
   d. Hemodynamic monitoring (PA catheter, Arterial lines, and IABP) (with direct RN supervision)
   e. Artificial airways/mechanical ventilation (with direct RN supervision)
   f. Basic EKG monitoring and pacemakers
   g. Conscious sedation monitoring
   h. ABG analysis
   i. Chest tubes/Thoracentesis
   j. Tracheostomy care
   k. Cardioversion/Defibrillation/ACLS Protocols
   l. Central Venous Access Devices (CVAD’S)

**Required Textbooks and Supplies:**
- Supplementary Reading articles

**References books or Electronic App**
- Davis Drug Guide for Nurses
- Mosby’s Dictionary for Medical, Nursing and Allied Health
- Pickard’s Dosage Calculations
- Perry & Potter Clinical Nursing Skills & Techniques; Diagnostic/Laboratory Textbook;
- Nursing Diagnosis handbook/Care plan
- LAHC Nursing Student Handbook (current academic year).

**SUPPLEMENTARY MATERIALS:**
ParSCORE Scantron Answer Sheets X 6
   1 large red and white form (F-1712-PAR-L)
   5 small red and white forms (F-289-PAR-L)
ADDITIONAL INSTRUCTIONAL MATERIALS:
Nursing Learning Lab & Audiovisual Equipment

Atrium Videos
https://youtu.be/LvNkGqivtN0?list=PL1B150993226E2765
3600 Dry suction
https://youtu.be/PYCgyyXXcZ0
2002 Ocean/Wet suction

Critical Care Survival Guide
ICU Rotation 14 Videos: Indiana University Pre- Med School
http://youtu.be/qGFgsbPdg0E?list=PLno-hGHI8er55hHskF7LWAMK295I76b95

Note: Videos will be assigned as homework and discussed as part of lecture activity.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Time/min</th>
<th>Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1 ICU Monitors</td>
<td>7:33</td>
<td>Unit II</td>
</tr>
<tr>
<td>#2 Vasopressor in the ICU</td>
<td>6:58</td>
<td>Unit II</td>
</tr>
<tr>
<td>#3 Sedation in the ICU</td>
<td>6:55</td>
<td>Unit I</td>
</tr>
<tr>
<td>#4 Shock in the ICU</td>
<td>6:56</td>
<td>Unit III</td>
</tr>
<tr>
<td>#5 Ventilator Alarms</td>
<td>6:23</td>
<td>Unit I,IV</td>
</tr>
<tr>
<td>#6 Acute respiratory Distress Syndrome</td>
<td>4:57</td>
<td>Unit IV</td>
</tr>
<tr>
<td>(ARDS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#7 Central Lines</td>
<td>5:35</td>
<td>Unit I</td>
</tr>
<tr>
<td>#9 Intubation in ICU</td>
<td>7:09</td>
<td>Unit I,IV</td>
</tr>
<tr>
<td>#10 Ventilators Settings</td>
<td>6:40</td>
<td>Unit I,IV</td>
</tr>
<tr>
<td>#11 Oxygen Delivery</td>
<td>8:11</td>
<td>Unit I,IV</td>
</tr>
<tr>
<td>#12 ICU environment</td>
<td>7:51</td>
<td>Unit 1/Clinic</td>
</tr>
<tr>
<td>#13 Reading CXR in ICU</td>
<td>7:55</td>
<td>Unit I, IV/Clinic</td>
</tr>
<tr>
<td>#14 Update on Sepsis</td>
<td>5:55</td>
<td>Unit III</td>
</tr>
</tbody>
</table>

Course Policies:

4th Semester Practicum Policy: All incoming 4th semester students will be required to complete a practicum prior to start of the semester to validate skill competency. The student must score at least (15/20) 75% with no critical errors in order meet minimum passing competency for course admission.

Procedures include, but not limited to Insulin algorithm, Nasotracheal Suctioning, Straight Catheter insertion (male and female), Central Line Management, central line dressing change, Primary and Secondary IVPB medications via pump, and Nasogastric tube insertion. All procedures are posted on the nursing website under Practicum Info:
https://effectiveness.lahc.edu/academic_affairs/healthsci/nursing/current/SitePages/courses.aspx

Failure to complete the practicum testing will result in the student being ineligible for beginning advance medical surgical course.
Clinical Eligibility:
To be eligible for clinical attendance all students are required to have the following: photocopies of current American Heart Association BLS certification card; OSHA certification; FIT testing; background check clearance; drug screen; current malpractice policy; proof of TB skin test or CXR if skin test is positive; positive rubella titer, Varicella titer, rubeola titer, polio, and hepatitis B titers; proof of annual influenza vaccine, and physical examination and medical clearance within the past 3 years. Additional training, testing, and documentation may be required per clinical agency. Read current student nursing handbook for a complete list of clinical requirements.

Any behavior that puts the patient in jeopardy or is life-threatening will cause the student to be terminated from the course with a failing grade.

Attendance Policy:
Class absences are not to exceed one lecture. There are no unexcused absences. Students are expected to contact the lead instructor in the event of an unplanned absence as soon as possible. Reasons for excused absences are limited to personal illness, death of an immediate family member, or personal emergency. A written statement from a physician or other person involved in helping the student resolve the personal emergency must validate any absence during the final week. Clinical hours cannot be missed. Nursing students are urged NOT to be absent, and are reminded that the student is responsible for ALL information, announcements, and learning materials given during class time. Two (2) tardies (greater than 15 minutes late) will be counted as one absence in this six (6) week course. Absence that exceeds the specified maximum is considered excessive and may result in exclusion from the course or receiving an “F” grade.

Math Test Policy: Each student must pass a medication/math calculation test with 90% accuracy. The student will have two (2) opportunities to pass the test. If the student is unable to pass the math test at 90% accuracy after two attempts, he/she does not meet course objectives and will have the option to withdraw from the course, or continue and receive a failing grade.

Kaplan Testing Policy: Each student is required to take the comprehensive medical/surgical Kaplan test at the end of the course and to pay the necessary test fee by the end of the first week of the course. Failure to do so will result in receiving a grade of “incomplete” in the course, and the student will be unable to proceed to the next level of courses. Students are required to bring an electronic device.

Course Evaluation Policy: Each student is required to complete a course evaluation at the completion of the class via electronic link at:
https://www.surveymonkey.com/r/Cohort1Fall19
https://www.surveymonkey.com/r/cohort2Fall19

*Surveys are completed prior to taking final exam. Failure to complete course evaluation will result in a zero score on the final exam. Students must present a valid ticket to entry (print a copy of completion signed by the student). Your professional feedback is essential if any opportunity for positive change is to occur.
Remediation/Readmission Policy: If a student fails to complete this course with a passing grade, including exiting the course before completion by exclusion or Withdrawal, the student is required to complete an Exit Interview with the lead or clinical instructor and the Nursing Remediation Counselor. To be readmitted into the program, the student must complete a RRT&C request form and submit the form to the Department’s Administrative Secretary. The RRT&C Committee will consider the student request and readmission will be determined by eligibility of current admission policies, number of previous exits, completion of required remediation, and available space.

Readmission to the program is not guaranteed; students must complete the program in a timely manner. Students out of the program for two or more semesters may be asked to do remediation work and/or repeat prior courses completed. Please refer to the Student Handbook for the RRT&C Policy and Procedure for this course.

ACADEMIC DISHONESTY:
The District Academic Dishonesty Policy 9803.28 describes academic dishonesty violations as follows: “Violations of Academic Integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume ones identity for the purpose of enhancing ones grade.”

Academic dishonesty will not be tolerated in the Nursing Division. For further clarification, the nursing faculty has addressed definitions for the four major forms of academic dishonesty.

- Plagiarism- presenting the work of another as if it were student’s own work. Each time a source is utilized, a citation for the source must be included in the text of the paper.
- Cheating- engaging in an act of deception whenever by misrepresenting mastery of information on an academic exercise that has not been mastered.
- Fabrication- falsifying research or invents information with the intent to deceive.
- Academic misconduct- violation of college policies, tampering with grades.

Academic dishonesty will not be tolerated within the Los Angeles Community College District and will result in zero (0) points for the assignment in question and a possible 1-2 day suspension from the class. In most cases, this will result in course failure.

Course Credit Challenging Policy: The student who satisfies the LAHC requirements for receiving “Credit by Examination” is eligible to challenge Nursing 345 course and clinical requirements by:
1. Submitting a “Declaration of Eligibility” statement to instructor of record.
2. Achieving satisfactory performance on 4th semester practicum, given at the end of the course. A satisfactory performance entails obtaining a score of 75% on each procedure that is assigned. If the student does not perform satisfactorily, the student will not be able to continue with the challenge policy.
3. Achieving a 90% score on medication/math examination on the first attempt.
4. Achieving a minimal score of 75% on each of the course unit quizzes, examinations, and final examinations and any other assignments of the course.
5. Completing satisfactory performance for 2 clinical weeks of 13.5 hours each, under instructor supervision and utilizing N345 clinical areas and clinical evaluation criteria. Written work is to be submitted from these clinical days in accordance with N345 requirements.

**College and Department Policies:** See college catalog and Nursing Student Handbook.

**Board Policies/Accommodations:**

1. Disability Accommodation Statement: Nursing students with a verified disability who may need a reasonable accommodation(s) for this class are encouraged to notify the instructor and contact the DSPS Office or the Office for Special Services as soon as possible. All information will remain confidential.

2. Board Rule 9803.28. Academic Dishonesty. Violations of Academic Integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one’s identity for the purpose of enhancing one’s grade.

3. Board Rule 9803.14. Obstruction or disruption of classes, administration, disciplinary procedures, or authorized College activities.

4. Board Rule 9803.19. Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professional Code section 4230, any use of controlled substance the possession of which are prohibited by the same, or any possession or use of alcoholic beverages.

5. **Title IX** (of the 1972 Education Amendments) protects students and staff alike from discrimination based on sex, including Sexual Harassment and Sexual Assault, which are forms of Sexual Misconduct. Under Title IX, all people in the educational environment must be treated equitably, regardless of sex, sexual orientation or expression, and/or transgender identity. For more information: [http://www.laccd.edu/Departments/DistrictResources/OfficeOfDiversity/TitleIX/Pages/default.aspx](http://www.laccd.edu/Departments/DistrictResources/OfficeOfDiversity/TitleIX/Pages/default.aspx)

   If you have experienced or learned of a possible violation of Title IX and/or would like to know about options, resources (including confidential services), the law, or District policy, please do not hesitate to contact a Title IX Coordinator.

   **LAHC Campus Title IX Coordinators**: Peggy Loewy Wellisch (310) 233-4321 loewywp@lahc.edu & Dawn Reid (310)233-4237 reidd@lahc.edu

   **District Title IX Office**: Office for Diversity, Equity, and Inclusion (213) 891-2315

   TitleIX@email.laccd.edu

6. Please see the LAHC College Catalog for a listing of all District Board Rules. Also, refer to the Student Discipline Procedure for due process for disciplinary issues, grievances and the student appeal process.

7. All students are required to read the current Student Nurse Handbook Rev.8.18 which can be found at [http://www.lahc.edu/classes/nursing/documents/LAHC_StudentHandbook_17-18.pdf](http://www.lahc.edu/classes/nursing/documents/LAHC_StudentHandbook_17-18.pdf)
Grading Policy:
Criteria for successful completion of this course are as follows:

- Satisfactory academic performance as evidenced by attainment of 75% or better average overall for the weekly and final examinations.
- Satisfactory clinical performance as evidenced by meeting all clinical criteria at the 75% level or better.
- Satisfactory completion of all written assignments.
- Late assignments if granted can only be given a maximum grade of 75%.

Nursing 345 is a combined course. Failure of either the theory or clinical portion results is a failure of the entire course. To successfully pass the clinical portion of this course, the student must pass all critical clinical criteria with a “Satisfactory” rating and perform at a Satisfactory level for all clinical criteria 75% (61 clinical hours) or greater. Two “Unsatisfactory” weekly ratings will result in clinic failure. Exam scores and classroom performance will determine the final course grade if student performance in clinical is passing. If the final clinical grade is below a passing score, the highest course grade that can be earned is a D. Note: A “D” is not a passing grade in the nursing program.

The final grade is determined from 2 quizzes, 4 theory tests, the final examination, and satisfactory completion of the clinical component which includes the practicum.

<table>
<thead>
<tr>
<th></th>
<th>Points</th>
<th>Percentage</th>
<th>Grade</th>
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<tbody>
<tr>
<td>Four Unit exams</td>
<td>200</td>
<td>100-90%</td>
<td>A</td>
</tr>
<tr>
<td>Final examination</td>
<td>50</td>
<td>89-81%</td>
<td>B</td>
</tr>
<tr>
<td>Quiz Unit 1 &amp; unit II</td>
<td>20</td>
<td>80-75%</td>
<td>C</td>
</tr>
<tr>
<td>Total Points</td>
<td>270</td>
<td>74-60%</td>
<td>D</td>
</tr>
<tr>
<td>Clinic Papers</td>
<td>Pass/Not Pass</td>
<td></td>
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<tr>
<td>Research/pathophysiology/preparation sheets</td>
<td></td>
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<tr>
<td>Planning worksheet</td>
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<tr>
<td>History and assessment</td>
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<tr>
<td>Summary of ineffective behaviors/stimuli/nursing diagnoses</td>
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<tr>
<td>Summary of teaching/learning needs</td>
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<tr>
<td>One physiological and one psychosocial care plan based on prioritization of problems</td>
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<td></td>
<td></td>
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<tr>
<td>Weekly clinical evaluation tool</td>
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</table>

All required paperwork must be completed and receive a passing score to meet the theory and clinical components requirement of this course.

The minimum passing score for any nursing course is 75% or “C.” The following grading scale will followed:
**Kaplan Examination**
Additional points will be awarded depending on the proficiency level achieved on the Kaplan testing exams. Kaplan norm/ Benchmark 62% correct

Points System:
1 point meeting the national benchmark level for the specified Kaplan test per course
2 points scored 5% above the benchmark level = 65% 
\[ (+3) \times 0.05 \times 62 \]
3 points scored 10% above the benchmark level = 68% 
\[ (+6) \times 0.10 \times 62 \]

**Exam Review**
Exam reviews are not part of the course

**Special Programs and Services**
Students are responsible for processing and scheduling special testing accommodation through the special program and services office. **Students are required to schedule the exam 1 hour prior to classroom test time** and communicate testing service needs prior to quiz or exam date to the instructor.

**Make Up Exams**
There are no scheduled make-up exams. Students are urged to contact instructor if major illness requires missing an exam. The grade obtainable for an exam taken after the scheduled testing day is 75%. Make-up exams may be multiple choice, fill-in, essay, or assessment/nursing care plans, or a combination of all the above.

To receive a grade of “W” (withdrawal) for the class, the student must officially drop the course in admissions by the end of the 4th week of the course.

**Learning Resources:**
- College Library
- Computer Lab
- Nursing Learning Lab
- Simulation Lab
- Learning Resource Center
- Hospital Libraries
- Supplementary reading
- Clinical tips

**Method of Instruction:**
- Related readings
- Lectures
- Discussion
- Skill Demonstration
- DVDs, CDs
- Internet Videos
- Critical thinking exercises
- Simulation
- Clinical experiences
- Case studies
- Ticket to Entry
- Group participation
Study Time:
This course has five (5) hours of lecture per week and a total of eighty-one (81) clinic hours per course. For each lecture hour, there are three (3) study hours, and for each lab hour there is one (1) study hour. Total study time equals approximately thirty-one (31) hours per week. In addition, there is a highly recommended weekly tutorial, Nursing 318. Minimal anticipated time for completion of each week’s assignment with class/clinical time and study time is fifty-two (52) hours per week.

Evaluation Methods:
❖ NCLEX blueprint examinations designed to measure knowledge, application, nursing judgments and critical thinking. Overall score of 75% must be achieved.
❖ Written assignments: required clinical write-ups must meet specified criteria (see clinical grading criteria)
❖ Clinical performance: See evaluation criteria for clinical performance
❖ Compliance with college, nursing program and course policies
❖ Proficiency level achieved on Kaplan examination

Class Etiquette
A student enrolling in the nursing program may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom.
1. No personal texting and cell phone use during class time
2. No electronic devices with tones that may cause class disruption
3. No children, friends, or guest in the classroom, simulation lab, and clinical settings
4. No food/drinks in the classroom at any time (water is okay)
5. Any excessive talking will result in dismissal of the student from the class
6. Seats may be assigned at the discretion of the instructor
7. No taping, recording, photography or computer recording of the class without permission.
8. Please bring your textbook to class (for classroom use) as it will be referred to often
9. Demonstrate professional behaviors in class, including but not limited to: prompt and timely arrival to class, using respectful tone, language, attitude, No falling asleep in class
10. The college expects academic integrity and the professor will uphold these expectations. Any violation will result in zero points for the exam/assignment in question and a possible 1-2 days suspension from the class. Be aware that this may result in failure of the course
11. The professor may dismiss student(s) from the class if they are being disruptive in any way
12. DO NOT seek information about this course from inappropriate sources. If you have a question about the class, ask the professor or clinical instructors of record
13. During testing, no caps, hats, or large sweatshirts are to be worn. No beverage containers on the desks. All belongings (including cell phones) must be placed in a designated area of the classroom.

14. The testing policy is included in the syllabus and will be followed without exception.

15. Any talking after the instructor has announced that the test has officially begun will result in “zero” points for the test.

16. The instructor will dismiss the class not the students.