Executive Summary, Regular Meeting,
Harbor College Academic Senate,
1:30 PM, Thursday, October 15, 2015

SSA 119

Administration Report
Bookstore Textbook Orders
Due to concerns previously arising out of bookstore policy, Mr. Suppelsa clarified the bookstore inventory problem, explaining that our excess inventory figure is twice as high as the campus in the district coming in second, and the bookstore must apply existing policy more firmly in two respects: [1] unusually large instructor estimates of necessary orders will be substantially reduced, with [2] daily monitoring of sales of reduced-order titles to make sure, if additional copies of a book are needed, they arrive within a day.

Academic Vice President
Dr. Villalobos summarized the status of our pending report, praised last week’s Athletic Hall of Fame dinner, invited participation in the Wilmington and San Pedro Christmas parades, urged all faculty to promote the winter session.

Accreditation
Dr. Joiner alerted senators to the submission to the district of our formal draft on November 6, for which concerned parties will be contacted to furnish required additional specifics.

CONSENT ITEMS
Senate Constitution and By-Laws
Unanimous consent to add the phrasing underlined below, approved in principle but not wording at the last meeting of the Senate, to Section 9 of the relevant article of the Senate Constitution and By-Laws:

Section 9 Additional Standing Committees. The Senate shall provide for whatever additional standing committees it may deem necessary for effective participation in the college planning process and the exercise of all its lawful powers under California Code of Regulations, Title 5, Article 2. This includes Academic Senate Representation on Non-Senate Committees, such as the Assessment Committee, Student Success Coordinating Committee, Professional Growth Committee, FLEX Committee, and CORE (Facilities Planning). Such committees are referred to as "Joint Committees" on the Senate agenda.

ITEMS/MOTIONS NOTICED FOR ACTION OCTOBER 15
Curriculum Approvals
After Dr. Keller had briefly reviewed the items noticed for action in the meeting packet, there was *Unanimous consent to approve these items.*

**Student Success and Support Program Plan Credit Program (2015-16)**

**Executive Summary**

After Ms. Yanez had reviewed the proposed draft, including data discrepancies that could affect our funding, there was *Unanimous consent to adopt the document as previously noticed.* Ms. Yanez emphasized the coordinated input from all related committees and concerned parties in the preparation of the draft, and explained the number of additional counseling staff that would be provided for through this funding. Dr. Thomas-Spiegel added that this reflects a more comprehensive and systematic approach to matriculation than ever was the case in the past.

**COMMENTS ON DISTRIBUTED REPORTS/NOTCES/COMMITTEE MINUTES**

**Distance Learning**

Dr. Atkinson updated the Senate on the creation of a District Academic Senate Distance Education Council to upgrade the over-all quality of DL offerings. Security, support, and training concerns in the new approach were cited. *Ms. McMurray asked concerned parties to prepare a recommendation for action at our next Senate meeting as well as by the District Academic Senate.*

Dr. Thomas-Spiegel inquired about the integration DL concerns into the work of the Grants Committee and TAC.

**Disability Awareness Month and Disabilities Summit**

Mr. Swain distributed two circulars highlighting the events and activities being featured, drawing the Senate’s attention in particular to the two flex-credit workshops on this campus focused on ‘Do’s’ and ‘Don’ts’ of Dealing with Special Students, as well as a workshop detailing SPS Services. Mr. Munasinghe recommended strengthening the related section in our Faculty Handbook.