

## Annual Unit Planning Suggested Timeline

### September

- Notice goes out to begin discipline plans

### October

- Unit Plans by Discipline are due to division chairs

### November

- Division Meetings are held to prioritize as a division
- Division Chairs develop a unit plan for their divisions based on the division's prioritization

### December

- Division Unit Plans are submitted to their clusters for review

### February/March

- Unit Plans are presented and discussed at the cluster level
- Cluster prioritization process takes place
- Clusters develop a plan to present to CPC

### April/May

- Presentations by each cluster for discussion and justifications at CPC
- CPC conducts prioritization process (process to be created by Assessment?)
- Results are voted on by CPC and forwarded to the president for approval

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