



GOVERNANCE COMMITTEES

Career Technical Education Committee

(AS committee)

(NOTE: Not listed in Participatory Governance Agreement, updated 01/14/2013)
 (revisions received from S. Callihan, committee chair, on 5/17/2016)

<p>Mission</p>	<p>The Career Technical Education Committee is dedicated to fulfilling the college mission of developing student centered career technical education programs at Los Angeles Harbor College. CTEC shall work towards consistent program improvement through assessment of student learning and responsiveness to community needs.</p> <p>Source: CTEC Policy and Procedure Manual (https://effectiveness.lahc.edu/academic_senate/cte/Committee_Documents/CTEC_Policy_and_Procedure_Manual_130305.pdf)</p> <p>The committee is charged with the following responsibilities:</p> <ol style="list-style-type: none"> 1. Assist in the development of degrees and certificates in CTE programs 2. Oversee the reporting of required documentation for academic programs within the disciplines 3. Assist in the financial opportunities and program sustainability of the disciplines through distribution of CTE funding avenues and grant development. 4. Recommend, review and assist in the development of new CTE programs 5. Report related materials to college, district, state and federal agencies 6. Assure the sustainability of CTE programs <p>Source: Committee SharePoint Site https://effectiveness.lahc.edu/academic_senate/cte/SitePages/Home.aspx Archived OMNI webpage http://www.lahc.edu/govplanning/governance/cte/index.html</p>
<p>Functions</p>	<p>The Career Technical Educational Committee will have primary oversight of the Career Technical Education Program at Los Angeles Harbor College. They will be responsible to:</p> <ul style="list-style-type: none"> • Assist in the development of degrees and certificates in CTE programs. • At the postsecondary level, technical skill proficiency should include student achievement on technical assessments that are aligned with industry - recognized standards when possible. Also at the postsecondary level, student placement in high wage, high skill, or high demand occupations or professions should be measured. • Oversee the reporting of required documentation for academic programs within the disciplines. • Assist in the financial opportunities and program sustainability of the disciplines through distribution of CTE funding avenues and grant development. • Recommend, review and assist in the development of new CTE programs. • Report related materials to college, district, state and federal agencies. • Assure the sustainability of CTE programs. <p>Source: CTEC Policy and Procedure Manual https://effectiveness.lahc.edu/academic_senate/cte/Committee_Documents/CTEC_Policy_and_Procedure_Manual_130305.pdf</p>
<p>Brown Act</p>	<p>Yes</p> <p>Source: CTEC Policy and Procedure Manual https://effectiveness.lahc.edu/academic_senate/cte/Committee_Documents/CTEC_Policy_and_Procedure_Manual_130305.pdf</p>
<p>Meeting Time / Place</p>	<p>First Tuesday of every month at 3:00 PM. Meetings are held in SSA 219.</p> <p>Source: https://effectiveness.lahc.edu/academic_senate/cte/SitePages/Home.aspx</p>
<p>Reports To</p>	<p>Academic Senate</p> <p>Source: Committee SharePoint Site https://effectiveness.lahc.edu/academic_senate/cte/SitePages/Home.aspx CTEC Policy and Procedure Manual https://effectiveness.lahc.edu/academic_senate/cte/Committee_Documents/CTEC_Policy_and_Procedure_Manual_130305.pdf</p>
<p>Committee Charge</p>	<p>The Career Technical Education Committee is dedicated to fulfilling the college mission of developing student centered career technical education programs at Los Angeles Harbor College. CTEC shall work towards consistent program improvement through assessment of student learning and responsiveness to community needs.</p> <p>SECTION DELETED AS OF 05-26-2016</p>
<p>Plan Oversight</p>	<p>The Faculty Co-Chair or designee reports to the Academic Senate on a monthly basis.</p>
<p>Role in Planning</p>	<p>Dissemination of information, including data, planning, projections and future grant or funding opportunities in regard to trends in CTE, employment, and other relevant topics from Federal and State agencies, the LA/OC Regional Consortium, and other organizations such as SN/DSN's, the WIB's and the Centers of Excellence. Allocation of resources to CTE programs through the subcommittee for Perkins Mini-Grant Allocations.</p>
<p>Role in Program Review</p>	<p>Provide content for evaluation for the review process that is specific to CTE disciplines.</p>



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Chair(s)	The Dean of Economic and Workforce Development One Faculty Member of a CTE Program, confirmed by the Academic Senate Source: CTEC Policy and Procedure Manual https://effectiveness.lahc.edu/academic_senate/cte/SitePages/Home.aspx
Current Chair(s) & Length of Term	Co-Chair: Sandra Sanchez, Dean of Economic and Workforce Development Faculty Co-Chair: Scott Callihan Length of Term: The Faculty Co-Chair is nominated by the committee on an annual basis to the Academic Senate for confirmation. Source: Committee SharePoint Site https://effectiveness.lahc.edu/academic_senate/cte/SitePages/Home.aspx
Membership Terms of Office	Unlimited duration.
Membership	<ul style="list-style-type: none"> • The Dean of Economic Workforce and Development • Representative from the Office of Research and Planning • Representative from AFT Staff Guild <ul style="list-style-type: none"> • Representative from each of the CTE Disciplines, as of spring 2013 as listed in the Policy and Procedure Manual • Representative from support departments, including Library, Learning Resource Center, Career Counselor and Special Programs and Services Source: CTEC Policy and Procedure Manual (https://effectiveness.lahc.edu/academic_senate/cte/Committee Documents/CTEC Policy and Procedure Manual 130305.pdf)
Subcommittees	Perkins Mini-Grant Allocation subcommittee
Agenda / Minutes / Website	https://effectiveness.lahc.edu/academic_senate/cte/SitePages/Home.aspx