

	ACADEMIC YR: 2013-2014	DIVISION/AREA: Health Sciences- EDA	DIVISION CHAIR/DIRECTOR: Lynn Yamakawa
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UNIT PLAN “PART A” Program/Pathway Update

Program/Pathway: Health Sciences- EDA

Date: November 13, 2013

Our Mission: Los Angeles Harbor College fosters learning through comprehensive programs that meet the educational needs of the community as measured by student success, personal and institutional accountability, and integrity.

1. Assessment of Program Review:

The EDA program is part of the Fire Science pathway. For further information, please see information provided by that division. It is delivered out of the Health Sciences division.

The EDA course was offered for the first time in 2011, after the program had been suspended in 2010 for not meeting state standards. The new course was developed by an RN/Paramedic according to LA County standards. The Department of Health Services approved the course from May 23, 2011 to May 31, 2013.

An application for course renewal was submitted to the Department of Health Services in May, 2013 and the program was granted approval until December 31, 2013. At the time of the writing, the application is being reviewed.

The course contains 108 hours of lecture and 72 hours of laboratory experience. An additional 20 hours of experience occurs in the field, with community ambulance companies.

In the summer of 2013, course SLOs were assessed and the results are posted on the college website.

2. Activates to address program needs:

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3. How are your program improvements associated with your SLOs:

SLO measurement from fall 2012 and spring 2013 reveal that SLOs are being met. However, the course Instructor would like to be able to increase the % of students that pass the National Registry examination. With Perkins funds, the instructor is planning to develop and implement a “Pre-EMT Boot Camp” during the winter intersession. This “boot camp” would consist of brief anatomy/physiology, terminology, CPR training, and academic skills for those students who are enrolled in the EMT course to preview course material and expose students to this type of health care.

Approved CPC: October 22, 2012

4. Staffing requirements:

The EDA program requires a program Director and Clinical Director, who is the same person and who is assigned 0.5 FTE for this program. Regulations require that an Assistant Instructor is assigned to the clinical portion of the class, at a 1:10 student ratio. Assistant Instructors have been approved as Professional Experts by the Personnel Commission and they are EMT/paramedics.


We would anticipate that staffing would be required to measure SLOs and other course assessment items.

5. Technological requirements:

The EDA program has the necessary equipment to utilize in the clinical skills portion of the class.

6. Facilities requirements:

The EDA program is delivered out of the Nursing division which is well-suited for the course. Equipment is kept in locked storage for retrieval for skills practice.

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- 7. Implementation plan:** EMTs have been identified as an occupation that will grow in the future. The Health Sciences division may want to consider expansion of this program to meet community needs.



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UNIT PLAN "PART B"
Core Personnel/List of Permanent Staff

Unit: Health Sciences- EDA

Date: November 13, 2012


Example

Assigned Time	Responsibility	Estimated Cost	Funding Source

0.5	Director/Clinical Coordinator/Instructor	29,000.00	10-100
3 hours per week	Professional Experts for clinical skills (10:1 ratio)	5,000.00	10-100

- 1. Total FTEF: 0.5**
- 2. Total Hours taught: 95TH**
- 3. Total Hours of release time: 0**
- 4. Total Cost for Instructors: 34,000.00**
- 5. Total Cost for Administrators: 0**
- 6. Total Cost of Classified Staff: 0**
- 7. Total cost FTEP = Full Time Equivalent Personnel: 34,000.00**

Please attach copy of your current Op Plan.

 The logo for LAHC (Louisiana Agricultural and mechanical College) features a stylized blue bird in flight above the letters 'LAHC' in a bold, blue, sans-serif font. A yellow sun is partially visible behind the letters.	ACADEMIC YR: 2013-2014	DIVISION/AREA: Health Sciences- EDA	DIVISION CHAIR/DIRECTOR: Lynn Yamakawa
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UNIT PLAN "PART C" Core Expenses


Unit: Health Sciences- EDA

1. All legally required responsibilities: *Required for health and Safety*
2. *Required by board / State/ Federal/ Accreditation standards(list the minimum requirements here)*
3. *Required by licensing agreement*

Description of activity	Estimated Cost	Justification	Code

Description of activity	Estimated Cost	Justification	Code
None			

Narrative justification: List statutes which require this expenditure.

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Total cost: 0.00

UNIT PLAN "PART D" Essential Activities

Unit: Health Sciences-EDA

Prioritized list of unit needs required for program continuance or improvement

Description	Est. Cost
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e.g.

1. *Databases for Library*
2. *Full time Faculty*
3. *Instructional Assistant*
4. *Supplies for classroom*
5. *Capital investment*

Only place expendable request in this field.

Division Prioritization	Description of activity	Estimated Cost	Proposed Funding Source	Justification	Code
1	Consider increasing course enrollment to 60	1,000.00	10-100		
2	Conference attendance	1,000.00	10-100	Professional Development	HCAA7

Justification Narrative: How does your activity support the college Educational Master Plan?

The EDA program is CTE, and the EMT is one of the fastest growing professions in our area.

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UNIT PLAN “PART E”
Non-cost Essential Activities

Unit: Health Sciences- EDA

List Non-cost activities here

Priority	Description of activity	Justification	Code
1	Develop partnership with community ambulance companies to hire students upon EMT certification	CTE program	HCAA3c2
2	Offer Continuing Education for EMT re-certification- offer through Community Svcs?	Community needs	HCAA6a1

Justification: How does your activity support the college Educational Master Plan?