	ACADEMIC YR: 2013-2014	DIVISION/AREA: Kinesiology & Health	DIVISION CHAIR/DIRECTOR: Nabeel Barakat
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UNIT PLAN "PART A" NARRATIVE

INSTRUCTIONS:

EXECUTIVE SUMMARY


The Kinesiology, Health & Wellness Department strives to develop and provide necessary tools for student success, which in turn require additional full-time instructors. Hiring another Kinesiology instructor would strengthen the Department, improve retention, serve more students and assist in creating and implementing new certificates and create more jobs for our future students. The Kinesiology Department is offering a "17" unit Personal Fitness Training Certificate starting Spring 2012.

The future of Kinesiology and its success will rely on the development of these Certificates. These certificates would include Officiating and Coaching certificates for several sports. This addresses our college goal #1, Learning and Instruction, Career Tech Education (CTE), Basic Skills and Transfer.

In addition the department is in discussion with the counseling office in regards to completing the AA-Kinesiology degree. This addresses our college goal #2, Student Support and Services.

ACTIVITIES DESCRIPTION NARRATIVE (not in order of priority)

1. Hire Full-time instructor, due to the loss of 18 full-time instructors. The department hired two full-time instructors, one in health and the other in kinesiology. However, the kinesiology Department is still lacking on the number of instructors needed to develop and offer the many certificates that we wish to make available for our future students. This addresses our college goal #1, Learning and Instruction.
2. Expand Kinesiology new course offering Skills Certificate in Personal Training (17 units). Provides an opportunity for student athletes to transfer to a four year college, where they can continue their education in health related fields as well as elementary and secondary education. This addresses our college goal #2, Student Support and Services.
3. Develop recruitment practices and provide individualized exercise program (IEP) for students. Instructors/coaches will attend workshops and implement the information into the course syllabus and the IEP. This addresses our college goals #1 Learning and Instruction, #2 Student Support and Service.
4. Increase division retention rate from 89.8% up to 94.8%, which is an increment of 5%. Instructors will provide information to those in need of extra assistance and create a learning environment, through dialogue, discussion, available office hours and email as well as the recommendation of the use of the Learning Resource Center. This addresses our college goal #2 Student Support and Service.

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UNIT PLAN "PART A" NARRATIVE

**SLO ASSMT
RESULTS
NARRATIVE**

The department full-time and adjuncts faculty have been very involved in creating, implementing, assessing and updating SLOs for all courses offered.

**STAFFING
IMPLICATIONS**

Develop an online group page as an alternative to communicate with adjunct instructors. Since not all adjunct instructors are able to attend departmental meetings at the same time. Attend workshops regarding new technology and computer knowledge for all instructors. New instructors will learn how to use Harbor College's Faculty and Staff Resources on the computer.

**TECHNOLOGY
IMPLICATIONS**

Create a computer lab for the Kinesiology Building. The college will provide the necessary lines for the computer lab as well as classrooms, offices and other facility needs for the department.



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UNIT PLAN "PART B" CORE ACTIVITIES

Instructions:

Core Activities Essential to the functioning of the unit

Activities that are critical to the education of the students in this dept. Academic integrity lost without having these activities:
FT Fac
Perm Classified
Compliance

Health and Kinesiology Instructor / **Head Coach** – Full-Time – **Need to hire.**

Adapted kinesiology Instructor – Full-Time

Health and Kinesiology Instructor – Full-Time

Fitness Training Skills Certificate – 17 Units (CTE)

Associate of Arts Degree – Kinesiology 18 units

Kinesiology Transfer Model Curriculum

Men & Women Facilities Attendants

Health 2, Health 6, Health 11, Health 12, courses

Classes for intercollegiate athletics, 7 classes

Classes that support intercollegiate athletics, 12 classes

Kinesiology Department office assistant

Computers and software tracking system for Wellness Center

College Strategy

X	1.1	X	2.1		3.1	X	4.1		5.1		6.1		7.1
X	1.2	X	2.2	X	3.2		4.2		5.2	X	6.2		7.2
	1.3	X	2.3	X	3.3		4.3			X	6.3		7.3
X	1.4	X	2.4		3.4	X	4.4			X	6.4		7.4
X	1.5				3.5							X	7.5

Relevant Program Review References

(2 yr Voc/6 yr Acad Plan of Action)

The core activities have been identified as part of the 6 year planning and course offerings.



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UNIT PLAN "PART B" CORE ACTIVITIES

**Relevant SLO/SAO
Assessment
Results**

All courses offered for the core activities have been reviewed, assessed, implemented, and have been changed in ordered to be updated.

**Additional support
material establishing
activity's importance**

Smart classrooms available for instruction. Larger space of Wellness facility to accommodate a greater number of students (with and without special needs).

**Resources Required
(positions, supplies,
equipment, etc.)**

New facility, hiring full-time Kinesiology instructor, and newly hire full-time Health instructor. Developing and approving a vocational program for the Kinesiology Department.

Budget

<input type="checkbox"/>	"New" Funding	X	Prog 100	TOTAL COST (estimate):
<input type="checkbox"/>	No		SFP:	\$ 65,000
X	Yes		VTEA	
<input type="checkbox"/>			Other: must specify here	

**If Core Activities
require NEW
funding, how will
they be funded?**

Through Program 100.



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UNIT PLAN "PART B" ESSENTIAL ACTIVITIES

Instructions:

Essential to the functioning of the Unit

Activities ,while important , are not critical.
PT Fac/ Temp
Classified
employees

Several sections for the same Health course

Elective kinesiology courses, Lab and Lecture

Athletic team courses in season

Athletic teams courses in the off season

Harbor Teacher Prep. courses (Health & Kinesiology courses)

College Strategy

X	1.1	X	2.1		3.1	X	4.1		5.1		6.1		7.1
X	1.2	X	2.2	X	3.2		4.2		5.2	X	6.2		7.2
	1.3	X	2.3	X	3.3	X	4.3			X	6.3		7.3
X	1.4	X	2.4		3.4		4.4			X	6.4		7.4
X	1.5				3.5							X	7.5

Relevant Program Review References
(2 yr Voc/6 yr Acad Plan of Action)

Essential activity courses have been identified as part of the 6 year planning and course offerings.

Relevant SLO/SAO Assessment Results

All courses offered for the essential activities have been reviewed, assessed, implemented, and have been changed in ordered to be updated.



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UNIT PLAN "PART B" ESSENTIAL ACTIVITIES

Additional support material establishing activity's importance

Smart classrooms available for instruction. Larger space of Wellness facility to accommodate a greater number of students (with and without special needs).

Resources Required
(positions, supplies, equipment, etc.)

New facility, hiring full-time Kinesiology instructor, and newly hire full-time Health instructor. Developing and approving a vocational program for the Kinesiology Department.

Budget

	"New" Funding	Prog 100	TOTAL COST (estimate):
x	No	SFP:	\$
	Yes	VTEA	
		Other: must specify here	

If Essential Activities require NEW funding, how will they be funded?

N/A