

Date: January 24, 2017
To: College Planning Council
From: Office of Institutional Effectiveness
Subject: 2016-17 Annual Program Review/Unit Planning

The second of two Annual Program Review (APR)/Unit Planning workshop sessions was held by the Office of Institutional Effectiveness on Friday, December 9, 2016, in SSC 203 from 12:30 PM – 3:30 PM.

The purpose of the session was to facilitate the process of completing the 2016-17 Annual Program Review/Unit Planning obligations.

All academic areas were invited. Attendance came from three divisions/units: Communications, Learning Resource Center, and Science, Family & Consumer Studies. The APR timeline and process were reviewed, and APR modules were created and/or modified.

Table 1. Attendance by Position

Division/Unit	# of Participants
Division Chair	1
Faculty	1
Staff	1

Table 2. Attendance by Area

Division/Unit	# of Participants
Communications Division	1
LRC/Tutoring	1
Science, Family and Consumer Studies Division	1