

**Q3 1. Review the charge of the committee as listed in the Participatory Governance Document (or Academic Senate Constitution if applicable). Did the committee successfully fulfill its stated charge (above) during the past year?**

Answered: 2 Skipped: 1

#	Responses	Date
1	Yes	7/28/2015 12:39 PM
2	Partially	7/21/2015 10:51 AM

**Q4 2. What are the accomplishments of this committee? (Please list)**

Answered: 2 Skipped: 1

#	Responses	Date
1	HR Manual. Regularizing meetings.	7/28/2015 12:39 PM
2	Revised committee membership Revised the College HR planning document Prepared for accreditation Scheduled and commenced regular committee meetings Completed some college HR advisement Reviewed the committees responsibilities	7/21/2015 10:51 AM

**Q5 3. What obstacles/problems hindered committee function (if any)?**

Answered: 2 Skipped: 1

#	Responses	Date
1	Key members not always present.	7/28/2015 12:39 PM
2	The committees function and responsibilities to the colleges planning process is not clear; regular participation from some members and college at large is not consistent.	7/21/2015 10:51 AM

**Q6 4. What changes should be made in committee composition, function, or charge to enhance its effectiveness?**

Answered: 2 Skipped: 1

#	Responses	Date
1	HR Committee should have a role in prioritizing classified hires.	7/28/2015 12:39 PM

## 2014-15 Committee Self-Assessment

2	Deans, divisions chairs, and/or supervisors should assign members to this committee and require that participation be consistent; the committee should confirm the details of its charge and work consistently to achieve it.	7/21/2015 10:51 AM
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### **Q7 5. Did the committee establish goals for 2013-14? If so, please share them here. Did the committee accomplish the goals?**

Answered: 1 Skipped: 2

#	Responses	Date
1	Members from administrative services cluster were most active in this committee and helped to achieve 2013-14 goals.	7/21/2015 10:51 AM

### **Q8 6. What are the committee's goals for 2014-15?**

Answered: 2 Skipped: 1

#	Responses	Date
1	Finish HR handbook.	7/28/2015 12:39 PM
2	conduct human resource planning for classified and administrative positions. Conduct oversight that adequate funding is available prior to hiring staff.	7/21/2015 10:51 AM