

	CPC Committee:	Student Success Evidence Committee (draft of MINUTES)
	Meeting Date:	Mar. 14, 2014 at 9:00 a.m. SSA 214

**Committee Membership** (see Participatory Governance Document for membership composition)

Faculty	Administration	Classified	Students/guests
X F. Ma	X K. Blackburn, Co-Chair	<input type="checkbox"/> I. Clarke	X Matthew Smith
<input type="checkbox"/> H. Savard	<input type="checkbox"/> F. Herzek	X R. Estoya	X B. Villalobos
<input type="checkbox"/> J. Arias	<input type="checkbox"/> M. Yanez	<input type="checkbox"/> P. Loewy Wellisch	<input type="checkbox"/>
<input type="checkbox"/> B. Henrichs	<input type="checkbox"/>	<input type="checkbox"/> R. Barker	<input type="checkbox"/>
X E. Reigadas	<input type="checkbox"/>	X C. Martinez-Contreras, Co-Chair	<input type="checkbox"/>
<input type="checkbox"/> L. Kato	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
X Susan McMurray	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Elizabeth Colocho	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PLEASE NOTE THAT AS OF FEB. 7, 2014 MEMBERSHIP/APPOINTMENT ON COMMITTEE STILL IN FLUX. MEMBERS LISTED ABOVE MAY CHANGE

**College Mission:** Los Angeles Harbor College fosters learning through comprehensive programs that meet the educational needs of the community as measured by student success, personal and institutional accountability, and integrity

**College Vision:** Los Angeles Harbor College provides a stimulating learning environment that prepares members within the community to meet goals and opportunities successfully.

**College Values:** Student Success \* Excellence \* Integrity \* Supportive Environment \* Personal & Institutional Accountability \* Civic Responsibility

I. Approval of agenda

II. Approval of minutes (Feb. 7, 2014 attached): accepted as written.

III. Unfinished Business (Action items/Noticed items from previous committee meetings)

A. Goal setting for the remainder of year

1. Develop a recommendation for the ACCJC annual report (see committee charge)
2. Review the data required for Program Review; recommend changes, if needed
3. Examine success of DE (ATD follow up from year 1; and ACCJC requirement) and PACE students

With the remaining 3 meetings of the Spring semester, we will get as far as we can, focusing on the first 2 goals due to urgency of updating Program Review prior to the implementation of the SLO/PR system the college will undergo in the summer of 2014.

IV. New Business (Action items/Noticed Items which come out of the committee reports)

A. IRB requests—2 received

1. Daniel Pillersdorf, Adler School of Professional Psychology, Attitudes toward Harm Reduction Programs. Survey to be administered to Dr. Joan Thomas-Spiegel's classes. Survey reviewed. No objections to methodology. Voluntary consent is clear. Consensus to approve.
2. Andrew Sanchez, CSU-LB data request for Doctoral dissertation. Archival data methodology. Data would not include any student identifier and be provided in aggregate form. No objections to Methodology. Consensus to approve.

B. ATD pipeline and progression data update/presentation—Rhea Estoya

Draft of the pipeline is pdf file and is attached (Pipeline version 2). The needle appears to be moving! This report will be shared with the ATD Coaches during their visit March 26.

C. Assessment center report—Cristian

Draft of the MPE data which compares the "cycle" at the same point in time of 2013 with the "cycle" in 2014. The 2014 cycle reflects the updated thresholds made at the recommendation of COMPASS reps. There are still kinks to be worked out in APMS but testing to date shows an increase in placement level by the students. Recommendation made to have the data disaggregated by gender/ethnicity/high

school. We will take a look at it at the next meeting. The report is a pdf file and is attached (MPEdatamarch2014).

#### V. Next steps

In the next meeting, keep making progress toward this year's goals.

#### VI. Good of the group

#### VII. Adjourn

Unfinished business support information for goal setting:

#### Responsibilities/Role of Student Success Evidence committee:

- Develop a candid analysis of the college's performance with respect to student outcomes, with a special focus on low-income students, students of color and others who face barriers to success.
  1. Students successfully completing developmental education
  2. Students successfully completing identified gatekeeper courses
  3. Students successful completion of courses (C or better, all courses)
  4. Student persistence from one term to the next
  5. Students successfully completing certificates and/or associate degrees
- Examine quantitative and qualitative data and present findings in a clear and compelling way that shows where the college is doing well and where it needs to improve.
- Seek involvement of students and faculty to identify strengths and weaknesses of current college policies, structures, and services.
- Aid the college in engaging students, faculty, community members and others in dialogue about the analysis and proposed goals and strategies.
- Review IRB requests, inviting faculty with area expertise to any meeting in which IRBs in their areas would be reviewed; make a recommendation for decision on approval.
- Serve as liaisons on Student Success Umbrella Committee with the I.E. Office
- Review data and set student success targets for ACCJC Annual Report in conjunction with the Academic Senate Assessment Committee.