

Los Angeles Harbor College

Staff Development Committee

Minutes

Thursday, April 22, 2009

3:30 PM

NEA 295

3:35 **Call to order:** Attendance: Mark Wood, presiding, C. Carrillo, J. Sandell, F. Ho

3:35 **Approval of Agenda:** The agenda was approved by consent.

3:40 **Approval of Minutes 3/11/09:** (MSP) Carrillo, Sandell

3:45 **Budget Review and Assessment: Mr. Wood redistributed the budget from the 3/11 meeting and explained there were no changes this month.**

3:50 **Spring Staff Development Schedule and Activities:** The committee decided to hold spring staff development days Monday, June 8, Tuesday, June 9, and Wednesday June 10. Mr. Wood will distribute the requests for presentations and put together a registration form and distribute to the faculty.

4:00 **Fall Flex Day activities:** Fall flex days were scheduled for Tuesday, August 25, Wednesday, August 26, and Thursday, August 27. August 27 is mandatory flex day as assigned by the collective bargaining agreement with the AFT.

4:10 **Staff Development Policy and Procedure manual update:** The suggested changes to the Staff Development Policy and Procedure Manual, submitted by the SAPPC was approved by consensus.

4:15 Adjournment