

Los Angeles Harbor College

Staff Development Committee

Minutes

Wednesday, March 23, 2011

3:00 PM

Room NEA 295

3:03 Call to order

Attendees: Mark Wood (presiding), Dr. Robert Richards, Janice Sandell (S&BS), Daryle Nagano-Krier (H&FA)

3:05 Approval of Agenda: (MSP) Sandell / Nagano-Krier

3:10 Approval of Minutes 10/27/10: (MSP) Nagano-Krier / Sandell

3:15 Budget Review and Assessment: Mr. Wood distributed the budget summary for staff development. No funds have been spent this year and the balance remains \$2,663.00.

3:20 Summer and Fall staff development schedule:

Summer Professional Development Days, June 7 & 8

Fall Professional Development Days, August 23, 24 & 25 (mandatory day)

Suggested Activities:

PowerPoint Presentation

Online attendance and grade accounting procedures

Accelerated Learning Techniques Workshop (McMurray)

SLO workshop (Lane & Humphreys)

Violence in the classroom

Reducing conflict in the workplace

Service Learning for your students, (Joan T-S)

MLA requirements for your classroom

TLC- Turnitin

Next Meeting: April 27, 2:30 PM in NEA 295

3:25 Adjournment