

Los Angeles Harbor College
Joint Committee Meeting Flex / Staff Development
Wednesday, November 30, 2011
1:00 PM NEA 295

Minutes

1. Call to order:
2. Minutes from March 23, 2011: Tabled due to not having document available
3. Flex reports: Ms. Carrillo updated the committee on the status of completed Flex activities. She noted that only three have been submitted so far. She requested that committee member ask faculty to start submitting so we don't have a big back up at the end of the year. Faculty are encouraged to submit partially completed assignments early.
4. Winter Intersession Flex Activities: The committee voted to hold winter staff development activities Tuesday, January 31 – Thursday, February 2
Mr. Wood volunteered to get a flier out to faculty to remind them to hold these dates open.

Activity Discussion

Dr. Wade will present a workshop on how to complete Flex requirements

It was requested that the activities include staff development activities which are focused on the concerns of classified personnel.

The committee recommended having an encore presentation of the Violence on Campus seminar.

Lora Lane will be leading a task force to reassess ISLO#1

Dean Doffoney, Will present a seminar on progress related to Achieving the Dream (AtD).

Paula Brown was recommended to offer a seminar on How the brain works.

Lora Lane will hold a workshop on Course and Program assessment

Literacy Center will hold an open house and a seminar introducing the faculty to Reading Apprenticeship Program

Mr. Nguyen will offer a workshop/clinic on Turnitin

If you would like to offer a seminar or workshop, please submit an request to present available at the college web site under flex/staff development.

Any further questions or assistance can be directed to Carmen Carrillo or Mark Wood.