

Los Angeles Harbor College  
Staff Development Committee

**MINUTES**

Wednesday, May 1, 2013

1:00 PM

Room NEA 165

- I. Meeting called to order at 1:04 p.m.
  - a. Members present:
    - i. Nabeel Barakat
    - ii. Amarylles Hall
    - iii. Frederick Ho
    - iv. Daryle Nagano-Krier
    - v. Son Nguyen
  - b. Guests: n/a
- II. Budget Review
  - a. The committee was updated on the status of the SD budget and how much was left.
  - b. Currently at a little over \$200.
- III. Funding Requests
  - a. Laxmi Pandey
    - i. Requests funding for a conference that deals with technology and technology pedagogy.
    - ii. Here request was for the amount of more than what the staff development budget had left.
    - iii. Son Nguyen will follow up with her about this
- IV. June Flex 2013
  - a. Schedule was handed out to the committee.
  - b. Discussed schedule and everyone agreed it was prudent to move forward and send it out to the campus
- V. August 2013 Flex planning
  - a. Possible workshops include something that discusses rosters procedures
  - b. Perhaps an orientation session with the new president
- VI. Old/Recurring Business
  - a. Fitness Club
    - i. Is up and running. We have about 22 people on the mailing list and approximately 10 people who have been coming out to the Tuesday afternoon running/walk sessions. We will try and organize something in the summer and plan for the fall.

- b. Son Nguyen pointed out that we need to make it known about the fact that there is no staff development budget. We need to make it known in meetings and discussions about the importance of funding this committee so we can have more flexibility of workshops and funding staff development needs.
- c. Nabeel Barakat suggested that we need more technology training and more money overall for our committee.
- d. The committee suggesting sending an email to higher level administrators about the need to fund staff development.
- e. Nabeel brought up an old idea about conducting a walk-a-thon for fundraising on campus as well as raising overall health awareness on campus. Evidently, the Athletic/P.E. Department had events like that in the past.
- f. Daryle Nagano-Krier proposed an employee hike to take place either on May 10<sup>th</sup> or June 8<sup>th</sup>. To better prepare, it was mooted that we plan for June 8<sup>th</sup>. Son Nguyen will reach out to Andrew Sanchez, who evidently had interest in organizing it. Daryle volunteered to help as well.
- g. Staff Cruise
  - i. We will like to continue pursuing this. Amarylles Hall will try to reach out to some contacts about this. Tentative plan is summer/fall 2014.

VII. Floor Items

- a. Nabeel Barakat suggested we start some type of intramural sports league on campus. It could be for basketball, softball, etc. Son Nguyen will make a survey gauging employee interest in the fall.
- b. Daryle Nagano-Krier suggested an employee and family outing at a museum. The Bowers Museum was mentioned as a possibly. She will pursue this further.
- c. Our next meeting is scheduled for October 2013. An exact date will follow.

VIII. Adjournment

- a. The committee will meet again in October of 2013 at 1:00 p.m. in NEA 187. The date will be announced in the fall.
- b. The meeting was adjourned at 1:50 p.m.