



GENERAL PETITION
Office of Admissions and Records

OFFICE USE ONLY
Intake Clerk: _____

Name: _____ Last First	Student ID #: _____
Address: _____ Number Street	Date of Birth: _____
_____	E-Mail: _____
City State Zip	Contact Number: _____

Directions: Completed petition needs to be submitted to Admissions with supporting documentation. Student will be notified in writing or through email within 10-15 working days.

I request: (Check appropriate box and explain below in detail).

- Academic Credit:** (Military, Police Academy)
- Enrollment Error:** Semester _____ Course _____ Section# _____
- Replacement of** **AA Degree** **Certificate :** _____ **(Replacement fee \$10)**
- Pass/No Pass request:** Semester _____ Course _____ Section# _____
(Allowed first 6 weeks of Spring/Fall and first week for Winter/Summer) (Please review catalog for information regarding Pass/No Pass guidelines) (In accordance with Title 5, Section 55752).
- Other:** _____

Reason\Problem: BE SPECIFIC - Attach copies of all pertinent documents. (Use reverse side if additional space is needed)

Student's Signature _____ **Date** _____

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<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> No Action	Logged: _____
	Processed By: _____
	Notice Sent: _____

Signature: _____	Date: _____